



Embassy of the Republic of the Philippines  
Pasuguan ng Pilipinas  
Seoul



**BIDS AND AWARDS COMMITTEE**

**NOTICE TO PROCEED**

11 February 2026

Dear Messrs. Kim,

Please be informed that, per Notice of Award dated 09 February 2026, issued by the Head of Procuring Entity, your company, **GIFT INFO CO., LTD.**, is hereby given this Notice to Proceed in connection with the procurement of a contract for the supply and delivery of personalized mini tote bags as tokens for official use of the Embassy upon signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 9184, otherwise known as the Government Procurement Act of 2003.

Sincerely yours,

  
**BERNADETTE THERESE C. FERNANDEZ**  
Ambassador and Head of Procuring Entity

**Messrs. NON-SAN KIM & HYEONG-TAEK KIM**

CEO, Gift Info Co., Ltd.

6F~8F, 22-24, Toegye-ro, 45-gil, Jung-gu Seoul

E-mail: [aj@gifti.co.kr](mailto:aj@gifti.co.kr)

# CONTRACT

The Contract for the Supply and Delivery of Personalized Mini Tote Bags as Tokens for Official Use of the Embassy ("Contract") is entered into between the **EMBASSY OF THE REPUBLIC OF THE PHILIPPINES** in Seoul ("*Embassy*"), with its office at 80 Hoenamu-ro, Yongsan-gu, Seoul 04346, represented by Ambassador Bernadette Therese C. Hernandez, and **GIFT INFO CO., LTD.** ("*Supplier*"), with its office at 6F~8F, 22-24, Toegye-ro, 45-gil, Jung-gu Seoul represented by Messrs. Non-San Kim and Hyeong-Taek Kim, jointly known as "*Parties*".

## I. *Scope of Work*

The Supplier agrees to supply and deliver one hundred (100) personalized mini tote bags, in accordance with the technical specifications set in the terms of reference and Section 2 of this contract.

## II. *Specifications*

Mini Tote Bag	
<i>Size</i>	Height: 21 cm Length: 26 cm
<i>Base Color</i>	Ivory / Cream
<i>Handle Size/Length</i>	12 cm
<i>Material</i>	10 count, 3 ply cotton blend
<i>Packaging</i>	OPP plastic

## III. *Design Printing*

The Supplier shall print the provided design, via full color printing, of the artwork "Magkapamilya #2" by Eric Yance Iriola:



The print size of the design is 12 x 10 cm

**IV. Deliverables**

- a. The Supplier shall supply and deliver one hundred (100) pieces of mini tote bags in ivory/cream color with full printing of the provided design.
- b. The delivery location of the mini tote bags is the Embassy of the Philippines, 80 Hoenamu-ro, Yongsan-gu, Seoul 04346.

**V. Delivery Schedule**

The Supplier shall deliver 100 mini tote bags to the designated delivery location **on or before 27 February 2026**.

**VI. Contract Price**

The Embassy agrees to pay **Five Hundred Twenty-Six Thousand Three Hundred Fifty Korean Won (KRW 526,350)** for one hundred (100) mini tote bags with full color printing of the provided design.

**VII. Terms of Payment**

Payment shall be made within ten (10) days after fulfillment of the contract and upon receipt of the invoice. The Embassy shall deposit the payment to the Supplier's bank account with the following details:

- a. Account Name : **Gift Info Co., Ltd.**
- b. Account Number : **1005-702-179156**
- c. Bank : **Woori Bank**

**VII. Miscellaneous**

The Embassy and the Supplier agree to the following:

- a. *No Employer-Employee Relationship.* Nothing in the contract is intended or deemed to create any employment, partnership, agency, or joint venture between the parties.
- b. *Additional Services.* Any additional services ("Additional Services") must be requested by either Party in writing and subject to the availability of suppliers and contractors in Seoul, South Korea.
- c. *Government Auditing Rules and Regulations.* The relevant accounting and auditing rules of the Government of the Republic of the Philippines shall cover this Contract.

**VIII. Severability**

Should any provision of this contract be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be

null and void; provided, however, that the remaining provisions of this contract shall be unaffected thereby and shall continue to be valid and enforceable.

**IX. Termination**

If either the Embassy or the Supplier breaches its obligations under this Contract, the other party may terminate this agreement by providing the breaching party with at least thirty days' written notice, except that such notice will not lead to termination if the breaching party remedies the breach before the thirty-day period ends.

**X. Settlement of Disputes**

The Parties shall use their best efforts to amicably settle any dispute, controversy, or claim arising out of the contract or its breach, termination, or invalidity.

**XI. Observation of Laws**

Both parties shall comply with the relevant laws and regulations of the Republic of Korea and the Republic of the Philippines in performing this contract.

**XII. Immunity**

Nothing in the contract shall be construed as a waiver by the Embassy of its diplomatic or consular immunity, as recognized under international law and the national laws of the Republic of Korea.

**XIII. Entire Contract**

This Contract constitutes the entire Contract between the Parties. No modification or amendment of this Contract shall be effective unless in writing and signed by both Parties.

**11 FEBRUARY 2026**

[EMBASSY]

[SUPPLIER]

  
**BERNADETTE THERESE C.  
FERNANDEZ**  
Ambassador

Embassy of the Republic of the Philippines

**NON-SAN KIM**  
CEO  
Gift Info Co., Ltd.

**HYEONG-TAEK KIM**  
CEO  
Gift Info Co., Ltd.